



# REGISTRATION PACKET

## ENROLLMENT CHECKLIST:

\_\_\_\_\_ Return ***Application for Membership*** (financial aide form available)

\_\_\_\_\_ Read, sign, and return ***Code of Conduct***

\_\_\_\_\_ Complete and return ***Tuition Payment Form***

\_\_\_\_\_ Complete and return ***Health Information Form***

\_\_\_\_\_ Complete and return ***Media Consent & Release Form***

**NEW MEMBER CHECKLIST:** After submitting Enrollment Forms, you will receive access to the RBC Member Community Site (Groupanizer) which includes these links & documents).

\_\_\_\_\_ Review ***Parent & Chorister Handbook***

\_\_\_\_\_ Purchase uniform from Educational Outfitters

\_\_\_\_\_ Review ***Calendar*** of upcoming rehearsals & events

Enroll in Remind by texting @ \_\_\_\_\_ to 81010 for your respective choir

\_\_\_\_\_ **Training:** @rbct **Resident:** @rbcr **Performing:** @rbcp **Young Men's:** @rbcy

\_\_\_\_\_ "Like" **Raleigh Boychoir** on Facebook (invite your friends to like us!)

\_\_\_\_\_ Follow **Raleigh Boychoir** on Twitter

Use this link to shop at AmazonSmile and Amazon will make a donation to RBC!

<http://smile.amazon.com/ch/56-1169215>

\_\_\_\_\_

Use **Signup Genius** to volunteer for RBC events and rehearsal snack time:

[RBC Volunteers \(fundraising\)](#)

[RBC Rehearsal Snack Time](#)

\_\_\_\_\_



# Application for Membership

Audition Date: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Age: \_\_\_\_\_ Birthdate: \_\_/\_\_/\_\_

Primary Address: \_\_\_\_\_ Secondary Address: \_\_\_\_\_

City, ST Zip: \_\_\_\_\_ City, ST Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Ethnic Origin:  African American  Caucasian  Native American

Information requested  Asian/Pacific Islander for grant  Hispanic  Other: \_\_\_\_\_  
purposes

Mother/Guardian: \_\_\_\_\_ Father/Guardian: \_\_\_\_\_

Workplace: \_\_\_\_\_ Workplace: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_ E-mail: \_\_\_\_\_

Applicant's School: \_\_\_\_\_ Grade: \_\_\_\_\_

School Address: \_\_\_\_\_ School District: \_\_\_\_\_

School Music Teacher: \_\_\_\_\_ School Music Teacher E-mail: \_\_\_\_\_

How did you learn about the Raleigh Boychoir?

School Music Teacher  Internet  Facebook/Twitter  Religious Music Director  Direct  
Mail/Flyer  Other:

Current RBC Family: \_\_\_\_\_  Word of Mouth \_\_\_\_\_  RBC  
Alumni: \_\_\_\_\_

Indicate any years in:

Piano: \_\_\_\_\_ Band: \_\_\_\_\_ Voice: \_\_\_\_\_ Choir: \_\_\_\_\_ Other: \_\_\_\_\_

**Please complete this form and email to [raleighboychoir@gmail.com](mailto:raleighboychoir@gmail.com) or mail to:  
Raleigh Boychoir ,c/o Church of the Good Shepherd Episcopal, 125 Hillsborough  
St., Raleigh, NC 27603**

**Raleigh Boychoir Financial Assistance Form – 2020-21**

The Raleigh Boychoir is committed to accessibility and offers a need-based financial assistance program.

**To apply, submit: this completed form.**

Raleigh Boychoir c/o Church of the Good Shepherd Episcopal  
Attn: Financial Assistance  
125 Hillsborough St.,  
Raleigh, NC 27603

Questions? Contact RBC Office, [raleighboychoir@gmail.com](mailto:raleighboychoir@gmail.com)

**Financial Assistance Program Guidelines:**

- Financial aid awards are based on the families need.
- Every chorister must pay at least 15% of tuition; there are no 100% scholarships.
- Award calculations are based upon household income. .
- The Board of Directors approves the Financial Assistance budget, sets the award procedures and evaluates applications. Each application is handled confidentially; neither the names nor the amount of specific awards are shared publicly in any way.  
Choristers receiving financial assistance must participate in rehearsals, performances and fundraising activities throughout the season; failure to do so may result in the cancellation of financial assistance for the remainder of the season.

**Household Information:**

Chorister Name: \_\_\_\_\_ Choir: \_\_\_\_\_  
Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
Parent/Guardian Name(s) \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Total size of applicant’s household(including the chorister, parents(s)and any dependents): \_\_\_\_\_

List any debts or pertinent information when considering financial need:

\_\_\_\_\_  
\_\_\_\_\_

Please indicate specific skills/talents and areas of interest for volunteer work with Raleigh Boychoir:

\_\_\_\_\_

All of the information on this form is true and complete to the best of my knowledge. If requested by Raleigh Boychoir, I agree to supply proof of the information that I have given on this form.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



## THE RALEIGH BOYCHOIR CODE OF CONDUCT

The Raleigh Boychoir promotes responsibility, respect, civility and excellence in a safe learning and teaching environment. All directors, parents, staff, volunteers and choir members have the right to be safe and to feel safe when they participate in Boychoir.

With this right comes the responsibility for each chorister to conduct himself with self-discipline and respect for others, and to be accountable for actions that risk his own safety or the safety of others. To ensure that the choir always offers a positive experience for those who participate in it, The Raleigh Boychoir has adopted the accompanying Chorister's Code of Conduct.

The Code of Conduct requires a chorister to report any serious violations by other boys. This includes—but is not limited to—instances of bullying and harassment, taking or destruction of property and possession of drugs, alcohol, tobacco or weapons. If requested by the chorister who reports a violation, his identity will be kept confidential.

The penalties that may be imposed for violation of the Chorister's Code of Conduct are described below, based upon the frequency and severity of the infraction. Choristers and parents/guardians should understand, however, that the circumstances of a violation will always be taken into consideration, and any of the penalties—including immediate dismissal from the choir—may be imposed without prior warning and without going through a lesser disciplinary step. For certain offenses, we may be required to contact law enforcement and other authorities for help, and they will follow their protocols to address the issue.

Violations of the terms of the Chorister's Code of Conduct will ordinarily be dealt with as follows:

- The boy may be counseled.
- The boy's parents or guardians may be notified of the violation by telephone.
- The boy and his parents may be called in for a conference.
- The boy may be placed on probation and/or suspended from choir activities for a specified period of time.
- The boy may be dismissed from the choir.

The Artistic Director will have the sole discretion to determine whether a chorister has violated the Code of Conduct, and what penalty will be imposed. In the event of suspension or dismissal, all tuition money and fees paid for the academic year will be forfeited.

### **Appeal Process**

A choir member who has been suspended or dismissed from the choir may request that the Executive Committee of the Board of Directors review the decision.

## Chorister's Code of Conduct

1. I will treat fellow choristers, artistic directors, parents, volunteers and chaperones with dignity and respect. I will not bully or harass another chorister, nor encourage others to harm or mistreat another chorister.
2. I will not display prejudice, intolerance or insensitivity, by words or actions. I will respect differences in people, their ideas and opinions.
3. I will demonstrate honesty and integrity.
4. I will respect the property of others. I will not take another person's belongings, even as a joke, without his permission. I will not damage or destroy any property in the course of any Boychoir activity.
5. Because the success of the Boychoir requires hard work and focus, I will not disturb rehearsals or performances by talking or acting in a disruptive way.
6. Because the Boychoir's excellent reputation could be spoiled by improper conduct, I will conduct myself as a gentleman whenever and wherever I am representing the Boychoir.
7. I understand that my attendance at rehearsals and performances is essential to the success of the Boychoir. I have read the requirements relating to attendance contained in the Boychoir Handbook, and I will comply with those requirements.
8. I will not use profanity, or offensive or inappropriate language, while engaged in any Boychoir activity.
9. I will not possess, use, be under the influence of, or provide others with alcoholic beverages, tobacco products or illegal drugs while engaged in any Boychoir activity.
10. I will not possess or handle a weapon of any kind while engaged in any Boychoir activity. 11. I will not use physical force or any object to threaten, intimidate or hurt another person.
12. I will not possess obscene material of any kind while engaged in any Boychoir activity.
13. I will comply with the directions of the staff of the Boychoir, or their designees.
14. I will comply with all the laws of the State of North Carolina.
15. I will try to be a role model for other choristers in my words and actions. I will offer help to others when I see that it may be needed. If there is a problem, whether large or small, I will try to be part of the solution.
16. If I cannot resolve a conflict peacefully, I will ask for help from an adult staff leader (choir directors or executive director).
17. To protect the Boychoir community, I will report to a member of the Boychoir staff any serious violations of this Code of Conduct by other choristers.

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Chorister's Signature

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Date

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Parent's or Guardian's Signature

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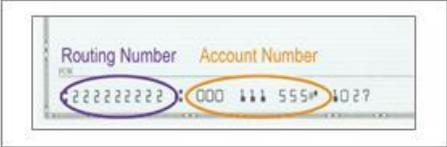
Date

**RBC 2020-2021 Tuition Payment**  
**Training Choir - \$1260/year (\$105/month automatic bank withdraw)**  
**Resident Choir - \$1320/year (\$110/month automatic bank withdraw)**  
**Performing Choir - \$1440/year (\$120/month automatic bank withdraw)**  
**\$75 one time robe fee for all new members of the Performing Choir**  
**Young Men's Ensemble - \$960/year (\$80/month automatic bank withdraw)**

<b>Chorister Name (Print):</b>	
<b>Parent/Guardian Name (Print):</b>	
<b>Payment Method (Check one):</b>	<input type="checkbox"/> <b>Annual Payment: One Lump Sum by July 15 with 5% discount (check, credit card, ACH)</b>
	<input type="checkbox"/>
	<input type="checkbox"/> <b>Monthly ACH Withdrawal: Debited on the 10<sup>th</sup> of each month; payments spread evenly over 12 months</b>
<b>Signature</b>	

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*For new auto bank withdraw only*

<b>Bank Name</b>		
<b>Account Number</b>		
<b>Routing Number</b>		
<b>Account Holder Name</b>		
<b>Signature</b>		

*I understand that my financial commitment is for an entire artistic season (July 2020 through June 2021) and that this commitment is not altered by a decision to withdraw from the RBC. I specifically agree and authorize that if my family withdraws from the RBC the ACH billing will continue until my financial commitment is met. This authorization will remain in effect until I cancel it in writing, and I agree to notify Raleigh Boychoir in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. If the above noted periodic payment dates fall on a weekend or holiday, I understand that the payment may be executed on the next business day. I understand that because this is an electronic transaction, these funds may be withdrawn from my account as soon as the above noted periodic transaction dates. In the case of an ACH Transaction being rejected for Non-Sufficient Funds (NSF) I understand that Raleigh Boychoir may at its discretion attempt to process the charge again within 30 days, and agree to an additional \$30 charge for each attempt returned NSF which will be initiated as a separate transaction from the authorized recurring payment. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I agree not to dispute this recurring billing with my bank so long as the transactions correspond to the terms indicated in this authorization form.*



c/o Church of the Good Shepherd Episcopal
125 Hillsborough St., Raleigh, NC 27603
919-881-9259 raleighboychoir@gmail.com

HEALTH INFORMATION FORM

Name Last First Middle Birth Date Day Month Year

Age Sex Height Weight

Home Address Street & Number City State Zip

Home Phone

Parent 1 Name Work Phone

Parent 2 Name Work Phone

In case of emergency and parents are not available, please notify:

Name Work Phone Home Phone

Name Work Phone Home Phone

IMMUNIZATION HISTORY

DATE OF LAST DT BOOSTER DATE OF MMR

PARENTS AUTHORIZATION (Must be completed and signed)

This health history is correct as far as I know, and the person herein described has permission to engage in all camp activities, except as noted on this form.

In the event of an emergency, the undersigned authorizes any treatment or diagnostic procedure deemed medically necessary by any medical professional, including but not limited to: hospitalization, administration of medication in any form including injection, x-ray evaluation and/or surgery.

Parents Signature (or legal guardian) Date

MEDICAL INSURANCE INFORMATION:

GROUP INSURANCE CO: POLICY/GROUP NO.:

NAME OF PRIMARY INSURED: EMPLOYER

OTHER CARD INFORMATION:

# MEDICATION CHART

Parents: If your child will be taking any medicine during camp (prescription or over-the-counter), please complete this form.

Please note the following restrictions:

1. ALL prescriptions and over-the-counter (OTC) medicines MUST be in original containers and MUST have child's first and last name on container.
2. Written instructions and cannot exceed amounts indicated on medications label for age of child. Exemption: a note from child's doctor is acceptable.
3. If an item reads, "under the age of \_\_\_\_ consult a physician" a note from the child's doctor is needed.
4. Medication with expiration dates that are not current cannot be administered.
5. If a parent requests medication to be given on an "as needed" basis, a time and dosage must be documented beside the phrase "as needed."
6. Medication cannot be administered if the above criteria are not met.
7. Medical information will be shared among chaperones to ensure the safety of your child.
8. OTC medicines such as Tylenol, Motrin, and Benadryl will be given at the discretion of the staff unless there is a contraindication.

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MEDICINE	DOSAGE	TIME	PURPOSE OF MEDICATION
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Comments: Are there any situations at home that may be affecting your child during camp (example; ill family member, divorce) or any additional information that may help the staff enhance the choir member's experience? (Please include dietary and/or allergy information here.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Parent/ Guardian Signature

\_\_\_\_\_  
Date

I hereby release the Raleigh Boychoir, Inc., its staff, volunteers and chaperones from legal liability which may arise from the acts I have authorized and consented to above, and from any liability on account of any accident which might occur to my child in connection with his attending summer camp or any choir-related tour or activity.

\_\_\_\_\_  
Parent/ Guardian Signature

\_\_\_\_\_  
Date



**Raleigh Boychoir, Inc.**  
**c/o Church of the Good Shepherd Episcopal**  
**125 Hillsborough St, Raleigh, NC 27603**  
**919-881-9259 raleighboychoir@gmail.com**

### **MEDIA CONSENT & RELEASE FORM**

Throughout the choral season, choristers may be highlighted in efforts to promote Raleigh Boychoir (“RBC”) activities and achievements. For example, boys may be featured in recruiting materials and promotional materials to raise awareness of our performances and programs through newspapers, radio and television spots, the internet (including social media outlets like Facebook, YouTube and Instagram, and the RBC webpage, DVD’s, displays, flyers, brochures and other types of media.

I, as the parent or guardian of \_\_\_\_\_, hereby give the RBC, its staff and authorized media organizations permission to print, photograph, and record my child for use in audio, video, film or any other electronic, digital and printed media.

- a. This is with the express understanding that the RBC, through its representatives will reproduce said photograph, video, likeness or image only for the purposes stated above and no such media will be used by the RBC or its staff in a “for profit” enterprise. Any monetary revenue traceable to the use of such media shall be used by the RBC consistent with its non-profit mission. I also am fully aware that I will not receive monetary compensation for my child’s participation in any RBC activity.
- b. I further release and relieve the RBC, its Board of Directors, staff and any other representatives from any liabilities, known or unknown, arising out of the use of these media.
- c. Revocation of this Form must be done in writing and submitted to a proper representative of the RBC. Absent a written revocation this form is binding for the duration of the child’s membership with the RBC.

I certify that I have read this Media Consent & Release Form and the statements and declarations contained herein and fully understand its terms and conditions.

**Please Print:**

Name of RBC Member: \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_

Signature of Parent or Guardian: \_\_\_\_\_

Date: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**FlynnO'Hara Uniforms,**  
**Address:** 8613 Glenwood Ave., Raleigh, NC 27617  
**Phone:** (919) 326-8000

<b>Choir</b>	<b>Item</b>	<b>Style</b>	<b>Color</b>	<b>Logo</b>
<b>Training (purchase at FlynnO'Hara)</b>	Pants	Flat front	Khaki	None
	Shorts	Flat front	Khaki	None
	Polo Shirt	S/S	Black	EMB Logo
	Sweater	Crewneck Pullover	Cardinal Red	EMB Logo
<b>Resident (purchase at FlynnO'Hara)</b>	Pants	Flat front	Khaki	None
	Shorts	Flat front	Khaki	None
	Polo Shirt	S/S	Black	EMB Logo
	Sweater	Crewneck Pullover	Cardinal Red	EMB Logo
<b>Performing (purchase at FlynnO'Hara)</b>	Pants	Flat front	Khaki	None
	Shorts	Flat front	Khaki	None
	Polo Shirt	S/S	Black	EMB Logo
	Sweater	Crewneck Pullover	Cardinal Red	EMB Logo
	Oxford Shirt	L/S	White	None
	Slacks	Flat front	Gray	None
	Blazer		Navy	RBC Patch <i>(contact RBC Office)</i>
	Tie	Striped	Burgundy/Navy/Silver	
<b>Young Men's Ensemble (purchase at FlynnO'Hara)</b>	Pants	Flat front	Khaki	None
	Shorts	Flat front	Khaki	None
	Polo Shirt	S/S	Black	EMB Logo
<b>Young Men's Ensemble (purchase at store of choice)</b>	Tuxedo (no cummerbund)		Black	None
	Tuxedo Shirt	L/S	White	None
	Bow Tie		Black	None
<b>Accessories (all choirs, purchase at store of choice)</b>	Dress Shoes		Black	
	Socks		Black	
	Belt		Black	
<b>RBC Spirit Wear (all choirs – optional) * required for touring choir members</b>	T-Shirt*	S/S	Cardinal Red	Transfer Logo
	T-Shirt	L/S	Cardinal Red	Transfer Logo
	Hoodie Sweatshirt	Hooded Pullover	Cardinal Red	Transfer Logo
	¼ Zip Elderado Fleece	Hooded Pullover	Black	EMB Logo